

SUMMARY OF MATERIAL INCORPORATED BY REFERENCE

Electrical Contractor's License Application, Electrical License Application, Provisional License Application, Licensing Renewal Application, and Military Experience for Electrical Licensure

FILED: October 2024

The electrical contractor's license application and electrical license application, which are incorporated by reference are two (2) four (4) page forms that an applicant for an electrical contractor, master electrician, or electrician must complete and submit to the department. The provisional electrician license application, which is incorporated by reference, is a one (1) page form that an applicant for a provisional electrician license must complete and submit to the department. The licensing renewal application, which is incorporated by reference, is a two (2) page form that a licensee must complete and submit to the department prior to renewal. The military experience for electrical license form is a one (1) page form that applicants for electrical licensure who are utilizing military experience must complete and submit to the department. KRS 227A.040(1) requires the Department of Housing, Buildings and construction to administer and enforce KRS 227A.010 to 227A.140 and evaluate the qualifications of applicants for electrical licensure. KRS 227A.040(8) authorizes the Department of Housing, Buildings and Construction to promulgate administrative regulations to establish the procedures governing the licensure of electrical contractors, master electricians, and electricians. KRS 227A.100(9) authorizes the department to promulgate administrative regulations governing an inactive license. KRS 227A.060(4)(b) requires the department to promulgate administrative regulations pursuant to KRS Chapter 13A that establish an application form for the use of military experience to apply toward electrical licensure.

SUMMARY OF CHANGES TO MATERIALS INCORPORATED BY REFERENCE

The "Electrical Contractor's License Application", Form EL-2, is a four (4) page form that an applicant for an electrical contractor license must complete and submit to the department. The form has been amended to add clarifying language regarding acceptable payment methods, update prorated fee charts to reflect biennial licensure established in HB 444, and phone numbers and contact information have been updated on the form.

The "Electrical License Application", Form EL-3 is a four (4) page form that an applicant for an electrician or master electrician license must complete and submit to the department. The form has been amended to add clarifying language regarding acceptable payment methods, update prorated fee charts to reflect biennial licensure established in HB 444, and phone numbers and contact information have been updated on the form. Additionally, clarifying language has been added instructing applicants utilizing military experience for licensure to complete a new form, ELM-1, "Military Experience for Electrical Licensure."

The "Provisional Electrician's License Application" is a one (1) page form that an applicant for a provisional electrician license must complete and submit to the department. The form has been amended to add clarifying language regarding acceptable payment methods, statutory references have been updated to align with HB 444, and phone numbers and contact information have been updated on the form.

The "Licensing Renewal Application" is a two (2) page form that a licensee must complete and submit to the department prior to renewal. The form has been amended to add clarifying language regarding acceptable payment methods criminal convictions impacting a licensee's eligibility for renewal, update fee charts to reflect biennial electrical licensure established in HB 444, capture employer name, and phone numbers and contact information have been updated on the form.

Public Protection Cabinet
Department of Housing, Buildings and Construction
500 Mero Street
Frankfort, Kentucky 40601
502-573-0365 Fax: 502-573-1598

ELECTRICAL CONTRACTOR'S LICENSE APPLICATION

Please type or print application. Answer all questions on this application.

A prorated, nonrefundable application fee made payable to Kentucky State Treasurer or electronic payment shall be submitted with this application. See attached Fee Schedule.

1. Please check one: Individual License Business License

2. Name: _____
Last First MI

Address: _____
(Street, Route or Box Number)

City: _____ State: _____ Zip: _____

County: _____ Telephone: (____) _____ - _____

Birth Date: _____

E-Mail Address: _____

Check if applicable: I am eighteen (18) years of age or older.

**Attach a recent
passport-sized, color
photograph of
applicant taken within
the last six months.**

3. Company Name (If applicable): _____

Address: _____
(Street, Route or Box Number)

City: _____ State: _____ Zip: _____ County: _____

Telephone: (____) _____ - _____ Federal ID Number: _____

4. Please indicate to which of the above addresses you prefer to receive mail from the Department: #2: _____ #3: _____

5. The following information must be submitted with this application:

- a. Mark which is applicable: Test results or Reciprocity. Attach proof and required documentation for either selection.
- b. Proof of Insurance: Insurance Certificate showing compliance with KRS 227A.060(1)(c) and 815 KAR 35:060.
- c. Associated ME Name and License Number: _____
Licensed Contractors are required to have a Master license holder associated with his or her license at all times. If you are applying for a contractor license and NOT a master license, you must provide the Master's license number.

I have been convicted of a felony or a misdemeanor in the Commonwealth of Kentucky, any other state, or the United States. YES _____ or NO _____.

If you have been convicted of a felony or misdemeanor, you might not receive an Electrical Contractor license at this time. Please contact the Department for further information.

Signature: _____ Date: _____

Department of Housing, Buildings, and Construction
 Electrical Licensure
 Application Fee Schedule with Pro-Rating

- Electrical Contractor \$400.00 for two-year (24-month) period
 - Depending on the month in which you apply, your initial electrical license may be pro-rated according to the following schedule.
 - Your electrical license renewal will then be in your birth month, every two years.

If you apply for your initial electrical license in JANUARY		JANUARY APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	24	13	14	15	16	17	18	19	20	21	22	23
• Electrical Contractor	\$400	\$217	\$233	\$250	\$267	\$283	\$300	\$317	\$333	\$350	\$367	\$383
If you apply for your initial electrical license in FEBRUARY		FEBRUARY APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	23	24	13	14	15	16	17	18	19	20	21	22
• Electrical Contractor	\$383	\$400	\$217	\$233	\$250	\$267	\$283	\$300	\$317	\$333	\$350	\$367
If you apply for your initial electrical license in MARCH		MARCH APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	22	23	24	14	15	16	17	18	19	20	21	22
• Electrical Contractor	\$367	\$383	\$400	\$217	\$233	\$250	\$267	\$283	\$300	\$317	\$333	\$350
If you apply for your initial electrical license in APRIL		APRIL APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	21	22	23	24	13	14	15	16	17	18	19	20
• Electrical Contractor	\$350	\$367	\$383	\$400	\$217	\$233	\$250	\$267	\$283	\$300	\$317	\$333
If you apply for your initial electrical license in MAY		MAY APPLICATIONS										

→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	20	21	22	23	24	13	14	15	16	17	18	19
• Electrical Contractor	\$333	\$350	\$367	\$383	\$400	\$217	\$233	\$250	\$267	\$283	\$300	\$317
If you apply for your initial electrical license in JUNE	JUNE APPLICATIONS											
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	19	20	21	22	23	24	13	14	15	16	17	18
• Electrical Contractor	\$317	\$333	\$350	\$367	\$383	\$400	\$217	\$233	\$250	\$267	\$283	\$300
If you apply for your initial electrical license in JULY	JULY APPLICATIONS											
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	18	19	20	21	22	23	24	13	14	15	16	17
• Electrical Contractor	\$300	\$317	\$333	\$350	\$367	\$383	\$400	\$217	\$233	\$250	\$267	\$283
If you apply for your initial electrical license in AUGUST	AUGUST APPLICATIONS											
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	17	18	19	20	21	22	23	24	13	14	15	16
• Electrical Contractor	\$283	\$300	\$317	\$333	\$350	\$367	\$383	\$400	\$217	\$233	\$250	\$267
If you apply for your initial electrical license in SEPTEMBER	SEPTEMBER APPLICATIONS											
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	16	17	18	19	20	21	22	23	24	13	14	15
• Electrical Contractor	\$267	\$283	\$300	\$317	\$333	\$350	\$367	\$383	\$400	\$217	\$233	\$250
If you apply for your initial electrical license in OCTOBER	OCTOBER APPLICATIONS											
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	15	16	17	18	19	20	21	22	23	24	13	14
• Electrical Contractor	\$250	\$267	\$283	\$300	\$317	\$333	\$350	\$367	\$383	\$400	\$217	\$233
If you apply for your initial electrical license in NOVEMBER	NOVEMBER APPLICATIONS											

→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	14	15	16	17	18	19	20	21	22	23	24	13
• Electrical Contractor	\$233	\$250	\$267	\$283	\$300	\$317	\$333	\$350	\$367	\$383	\$400	\$217
If you apply for your initial electrical license in DECEMBER	DECEMBER APPLICATIONS											
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	13	14	15	16	17	18	19	20	21	22	23	24
• Electrical Contractor	\$217	\$233	\$250	\$267	\$283	\$300	\$317	\$333	\$350	\$367	\$383	\$400

*To determine the appropriate prorated fee amount, please find the month in which your application will be post-marked and select your birth month. For example, if you are applying for a Contractor Electrical license in January and your birth month is June, you would pay \$283.

ELECTRICAL LICENSE APPLICATION

Please type or print application. Answer all questions on this application.

*A prorated, nonrefundable application fee made payable to **Kentucky State Treasurer** or electronic payment shall be submitted with this application. See attached Fee Schedule.*

1. **Designate the type of license:** Master Electrician License Electrician License

2. **Name:** _____
Last First MI

Address: _____
(Street, Route, or Box Number)

City: _____ **State:** _____ **Zip:** _____

County: _____ **Telephone:** (____) _____ - _____

Birth Date: _____

E-Mail Address: _____

Check if applicable: **I am eighteen (18) years of age or older.**

**Attach a recent
passport-sized, color
photograph of
applicant taken within
the last six months.**

DO NOT USE STAPLES

3. **The following information must be submitted with this application:**

- a. **Mark which is applicable:** **Test results** or **Reciprocity.** Attach proof and required documentation for either selection.
- b. **Work experience:** Provide documentation and verification of work experience in accordance KRS 227A.060(2) or (3) and 815 KAR 35:060. If a training program or education program is being applied instead of work experience, provide documentation and verification of completion of a training program or education program. If completing a four (4) year training program in accordance with KRS 227A.060(3)(b)2., provide verification of completion of two (2) years of the program.
- c. If you would like to utilize military experience towards your electrical license application please attach a completed form ELM-1, Military Experience for Electrical Licensure.

I have been convicted of a felony or a misdemeanor in the Commonwealth of Kentucky, any other state, or the United States.

YES ____ or **NO** ____.

If you marked yes you have been convicted of a felony or misdemeanor, you may not receive an electrical license at this time. Please contact the Department for further information.

Signature: _____ **Date:** _____

Department of Housing, Buildings, and Construction
 Electrical Licensure
 Application Fee Schedule with Pro-Rating

- Master Electrician \$200.00 for two-year (24-month) period
 - Electrician \$100.00 for two-year (24-month) period
- Depending on the month in which you apply, your initial electrical license may be pro-rated according to the following schedule.
 - Your electrical license renewal will then be in your birth month, every two years.

If you apply for your initial electrical license in JANUARY		JANUARY APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	24	13	14	15	16	17	18	19	20	21	22	23
• Master Electrician	\$200	\$108	\$117	\$125	\$133	\$142	\$150	\$158	\$167	\$175	\$183	\$192
• Electrician	\$100	\$ 54	\$58	\$63	\$67	\$71	\$75	\$79	\$83	\$88	\$92	\$96
If you apply for your initial electrical license in FEBRUARY		FEBRUARY APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	23	24	13	14	15	16	17	18	19	20	21	22
• Master Electrician	\$192	\$200	\$108	\$117	\$125	\$133	\$142	\$150	\$158	\$167	\$175	\$183
• Electrician	\$50	\$100	\$54	\$58	\$63	\$67	\$71	\$75	\$79	\$83	\$88	\$92
If you apply for your initial electrical license in MARCH		MARCH APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	22	23	24	14	15	16	17	18	19	20	21	22
• Master Electrician	\$183	\$192	\$200	\$108	\$117	\$125	\$133	\$142	\$150	\$158	\$167	\$175
• Electrician	\$92	\$96	\$100	\$54	\$58	\$63	\$67	\$71	\$75	\$79	\$83	\$88

If you apply for your initial electrical license in APRIL		APRIL APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	21	22	23	24	13	14	15	16	17	18	19	20
• Master Electrician	\$175	\$183	\$192	\$200	\$108	\$117	\$125	\$133	\$142	\$150	\$158	\$167
• Electrician	\$88	\$92	\$96	\$100	\$54	\$58	\$63	\$67	\$71	\$75	\$79	\$83
If you apply for your initial electrical license in MAY		MAY APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	20	21	22	23	24	13	14	15	16	17	18	19
• Master Electrician	\$167	\$175	\$183	\$192	\$200	\$108	\$117	\$125	\$133	\$142	\$150	\$158
• Electrician	\$83	\$88	\$92	\$96	\$100	\$54	\$58	\$63	\$67	\$71	\$75	\$79
If you apply for your initial electrical license in JUNE		JUNE APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	19	20	21	22	23	24	13	14	15	16	17	18
• Master Electrician	\$158	\$167	\$175	\$183	\$192	\$200	\$108	\$117	\$125	\$133	\$142	\$150
• Electrician	\$79	\$83	\$88	\$92	\$96	\$100	\$54	\$58	\$63	\$67	\$71	\$75
If you apply for your initial electrical license in JULY		JULY APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	18	19	20	21	22	23	24	13	14	15	16	17
• Master Electrician	\$150	\$158	\$167	\$175	\$183	\$192	\$200	\$108	\$117	\$125	\$133	\$142
• Electrician	\$75	\$79	\$83	\$88	\$92	\$96	\$100	\$54	\$58	\$63	\$67	\$71
If you apply for your initial electrical license in AUGUST		AUGUST APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	17	18	19	20	21	22	23	24	13	14	15	16
• Master Electrician	\$142	\$150	\$158	\$167	\$175	\$183	\$192	\$200	\$108	\$117	\$125	\$133
• Electrician	\$71	\$75	\$79	\$83	\$88	\$92	\$96	\$100	\$54	\$58	\$63	\$67

If you apply for your initial electrical license in SEPTEMBER		SEPTEMBER APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	16	17	18	19	20	21	22	23	24	13	14	15
• Master Electrician	\$133	\$142	\$150	\$158	\$167	\$175	\$183	\$192	\$200	\$108	\$117	\$125
• Electrician	\$67	\$71	\$75	\$79	\$83	\$88	\$92	\$96	\$100	\$54	\$58	\$63
If you apply for your initial electrical license in OCTOBER		OCTOBER APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	15	16	17	18	19	20	21	22	23	24	13	14
• Master Electrician	\$125	\$133	\$142	\$150	\$158	\$167	\$175	\$183	\$192	\$200	\$108	\$117
• Electrician	\$63	\$67	\$71	\$75	\$79	\$83	\$88	\$92	\$96	\$100	\$54	\$58
If you apply for your initial electrical license in NOVEMBER		NOVEMBER APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	14	15	16	17	18	19	20	21	22	23	24	13
• Electrical Contractor	\$233	\$250	\$267	\$283	\$300	\$317	\$333	\$350	\$367	\$383	\$400	\$217
• Master Electrician	\$117	\$125	\$133	\$142	\$150	\$158	\$167	\$175	\$183	\$192	\$200	\$108
• Electrician	\$58	\$63	\$67	\$71	\$75	\$79	\$83	\$88	\$92	\$96	\$100	\$54
If you apply for your initial electrical license in DECEMBER		DECEMBER APPLICATIONS										
→ and your birth month is	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
your license will be issued for # months:	13	14	15	16	17	18	19	20	21	22	23	24
• Master Electrician	\$108	\$117	\$125	\$133	\$142	\$150	\$158	\$167	\$175	\$183	\$192	\$200
• Electrician	\$54	\$58	\$63	\$67	\$71	\$75	\$79	\$83	\$88	\$92	\$96	\$100

*To determine the appropriate prorated fee amount, please find the month in which your application will be post-marked and select your birth month. For example, if you are applying for a Master Electrician's license in January and your birth month is June, you would pay \$142.

PROVISIONAL ELECTRICIAN'S LICENSE APPLICATION

Please type or print application. Answer all questions on this application.

*A nonrefundable application fee of \$50 payable to **Kentucky State Treasurer** or electronic payment shall be submitted with this application.*

1. **Name:** _____
Last First MI

Address: _____
(Street, Route or Box Number)

City: _____ **State:** _____ **Zip:** _____

County: _____ **Telephone:** (_____) _____ - _____

Birth Date: _____

E-Mail Address: _____

Check if applicable: I am eighteen (18) years of age or older.

**Attach a recent
passport-sized, color
photograph of
applicant taken within
the last six months.**

2. **Attach proof of experience in compliance with KRS 227A.060(5)(a) and 815 KAR 35:060.**

3. **The provisional electrician license shall immediately terminate on the date of the one (1) year anniversary of the provisional electrician license issuance.**

I have been convicted of a felony or a misdemeanor in the Commonwealth of Kentucky, any other state, or the United States. **YES** ____
or NO ____.

If you have been convicted of a felony or misdemeanor, you might not receive a Provisional Electrician license at this time. Please contact the Department for further information.

Signature: _____ **Date:** _____

Renewal, late, and reinstatement fees:

Contractor Electrician: \$400	Reinstatement fee: \$400	
Master Electrician: \$200	Reinstatement fee: \$200	
Electrician: \$100	Reinstatement fee: \$100	
Late fee: \$50		
Master HVAC Contractor: \$250	Late fee \$125	Reinstatement \$250
Journeyman HVAC Mechanic: \$50	Late fee \$25	Reinstatement \$50
Master Plumber: \$250	Late fee: \$5	Reinstatement: \$10
Journeyman Plumber: \$60	Late fee: \$3	Reinstatement: \$6

Public Protection Cabinet
Department of Housing, Buildings
and Construction
500 Mero Street
Frankfort, Kentucky 40601
502-573-0365 Fax: 502-573-1598

MILITARY EXPERIENCE FOR ELECTRICAL LICENSURE

KRS 227A.060(4) provides that an applicant may satisfy all or part of the experience requirements for licensure through applicable supervised military occupational specialty experience while serving in the United States Armed Forces, by providing:

1. A copy of the applicant's DD-214 form showing the applicant's military occupational specialty;
OR
2. A signed statement by the applicant's commanding officer, on a form provided by the department, attesting to the fact that the applicant meets the experience requirements of the section.

Please select ONE:

- DD-214 form attached.
- Signed statement by commanding officer completed.

If submitting a signed statement in lieu of a DD-214 form, please complete the following section:

I _____, the commanding officer of _____
(Applicant), do hereby attest that the aforementioned individual has completed _____ hours of
verifiable supervised military occupational specialty experience that satisfies the experience requirements
of KRS 227A.060(4)(a) while serving in the United States Armed Forces.

Name of Commanding Officer (please print)

Signature of Commanding Officer

Date